



South African Council
for the Architectural Profession



51 Wessel Road, Right Wing,
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Professional Practice Examination Syllabus 2026 (October)

The Professional Practice Examination (PPE) consists of Papers 1 and 2. Paper 2 focuses on the entire syllabus, most importantly, Procurement, Contracting method and Construction.

1. Statutory and regulatory context

Architectural Profession Act
National Building Regulations and Building Standards Act
Statutory Submission and Local Authority
Approval Procedures
SANS10400 Overview and Purpose
Part S – Facilities for Persons with Disabilities
Part XA – Energy Usage in Buildings
Part A – General Principles and Requirements
Constructions Regulations 2025
Occupational Health & Safety Act

2. Regulatory mandates of SACAP

Statutory mandates of SACAP
Categories of registration
Licence to practice architecture
Code of Conduct
Continuing Professional Development
Identification of Work
Guideline Professional Fees
Offenses for practising without registration

3. Recognised Voluntary Associations

Role of recognised Voluntary Associations
Benefits of being a member of a recognised Voluntary Association
Validation of Continuing Professional Development courses
Attendance at CPD activities

4. Laws that impact the practice of architecture

Laws of Contract
Law of Delict
Law of Agency
Law of intellectual property
Copy right laws

5. The Practice of Architecture

Registration as a prerequisite to practice architecture
Establishing an architectural practice (Code of Conduct Rule 5)
Forms of business: Sole Proprietorship, Personal Liability Company, Private Company, Public Company

Council President: Mr C Nduku. **Council Vice President:** Ms L Shongwe.

Council Members: Mr R Vuzane CA (SA); Ms M Pepeta; Mr K Bingham; Dr J Miremba; Mr V Phailane; Ms K Cupido; Ms S Bongela; Mr L Nematswerani; Mr D Basdew.

Registrar: Advocate T Fiduli



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*The statutory requirements and the advantages and disadvantages of each.
Project Planning, Delivery and Controls
Design management and coordination
Cost, Change and Quality Control*

5.1 Employees Relations

*Labour Relations Act
Basic Conditions of Employment Act
Human Resource Management
The Legal Nature of the Employer / Employee Relationship
Protection of Personal Information Act
Promotion of Access to Information Act*

5.2 Financial Management

*Financial Administration
Presentation of Invoices and Statements
Types of Taxation
VAT, Income Tax, Pay-as-you-earn, Skills Development Levy, UIF, etc.*

5.3 Risk Management

*Risks, Responsibilities and Liabilities Arising with the Architectural Practice
Professional Indemnity Insurance
Office and Staff Insurance*

5.4 Responsibility/Accountability for architectural work

*Responsibilities of a professional performing architectural work
Responsibilities of a candidate performing architectural work under supervision
Each category must perform architecture as per the IDoW*

6. Provision of architectural services

*The Project Brief
Terms of appointment
Scope of work and services
Project Initiation
The Standard / Full Scope of an Architectural Professional's Service (Stages 1 – 6)
Partial services
Additional services
The Appointment of the Professional Team (Project Manager, Quantity Surveyors, Engineers, Town Planners, and other related Professions – their respective functions and inter- professional relationships).
The Context of Principal Agency and Principal Consultancy
Forms of Construction Contracts
The Procurement Process for Construction
Forms of Subcontracting*

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JBCC Principal Building Agreement

JBCC Minor Works Agreement

JBCC Nominated / Selected Subcontract Agreement

Obligations of the Principal Agent

Stages of Completion

Revision of the Date for Practical Completion

Issuing of Certificates for Payment

New Engineering Contract (NEC)

NEC Overview and Types of NEC

NEC Contract Options and Clauses

Roles and Responsibilities

Time, Cost, and Risk Management

Communication and Collaboration Mechanisms

Dispute Resolution

Performance Monitoring and Incentives

Case Studies and Practical Applications

Legal Considerations and Compliance

FIDIC Agreement

Characteristics FIDIC Contract

Hierarchy of Documents

Legal Risks Associated with a FIDIC Contract

Obligations of the Principal Agent

7. Architectural services fees

Guideline professional fees

Method of calculation of fees (value of work/ hourly rates)

Alternative methods for the calculation of fees

Deferred remuneration

8. Contract/Agreement to perform architectural work

The Professional Service Agreement

SACAP Client-Professional Project

SAIA Client-Architect Agreement

(Limits of Responsibility of the Architectural Professional, Termination of the Architectural Professional's Services, Dispute resolution)

9. Artificial Intelligence (AI) and Building Information Modelling (BIM)

Artificial Intelligence (AI) Role in the Built Environment

Benefits of Artificial Intelligence (AI)

Building Information Modelling (BIM)

Core Features of BIM

Key Components of BIM

BIM and contracting

BIM and project management

Benefits of using BIM

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